

VYASANAGAR AUTONOMOUS COLLEGE, JAJPUR ROAD, JAJPUR

PROCEEDINGS OF THE GOVERNING BODY MEETING

HELD at 3.30 PM ON DATED : 03.12.2023

A meeting of the Governing Body of Vyasanagar Autonomous College, Jajpur Road was held in the Principal's Office at 3.30 PM on 03.12.2023 under the Chairmanship of **Sri Pradeep Kumar Biswal**, President G. B. and the following members were present and participated in the deliberations on the agenda tabled.

Members Present :

1. **Sri Tarun Kumar Das (Member)-** *Tarun Kumar Das 12/3/2023*
2. **Sri Prafulla Kumar Samal (Member)-** *Prafulla Kumar Samal 3/12/2023*
3. **Mrs Sarojini Bal (Member)-** *Sarojini Bal 3/12/2023*
4. **Sri Gopal Chandra Behra (Member)-** *Gopal Chandra Behra 3/12/2023*
5. **Sri Upendra Kumar Swain (Member)-** *Upendra Kumar Swain 3/12/2023*
6. **Sri Dillip Kumar Mohanty (Principal-cum-Secretary, Ex-Officio)** *Dillip Kumar Mohanty 3/12/2023*

At the outset the Principal-cum-Secretary welcomed the President and all members present in the meeting.

All the resolutions taken by the Governing Body in its previous meeting on dated 10.06.2023 and 09.09.2023 were read out and confirmed unanimously.

1. The action taken reports of the resolutions of G B meeting on dated 10.06.2023 and 09.09.2023 were discussed thread bare and approved.

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After threadbare discussions the following resolutions have been made:

1. Resolved that admissions will be given to interested and selected students into the new Boys Hostel constructed under OHEPEE scheme following due procedure with immediate effect.

(Action: +2 & +3 admission in charge, Academic Bursar, IDP Coordinator, Superintendent of the New Boys Hostel)

2. The land use planning /spatial plan/comprehensive development plan (CDP) of the entire college campus will be prepared by experts through quotation calls.

(Action: Principal, Administrative Bursar, Head of the College Construction Committee and Coordinator, IDP)

3. Security of the college should be tightened by engaging additional security personnel both for the day and night. The agreement with the service provider, the Bharat Security will be changed accordingly. If necessary, new tender shall be invited for the purpose. For security reasons the boundary wall will be heightened and strengthened by barbed wire and iron angles where necessary. All the stairs adjacent to the boundary walls at different points shall be removed and entry of outsiders/nonstudents shall be strictly prohibited for morning walk or any sports activities. Police assistance may be sought for the purpose.

(Action: Principal, Prof. in Charge of Security, Head of College Construction and repair Committee and Administrative Bursar)

4. The damaged/crumbled portions of the boundary walls at different points shall be repaired soon through govt. agencies or municipality contractors. It shall be done on priority.

(Action: Head of the college Construction and Repair Committee, Accounts Bursar)

5. The R&B, RD authorities shall be contacted for plan and estimate of the proposed Science Block, Arts Block and OBC 100 seated Boys Hostel buildings early utilisation of the funds allocated and sanctioned by Govt. Odisha for the purpose. Reminder request shall be sent to the R&B, Panikoli for construction of the boundary wall around the new girls' hostel by utilising the infrastructure funds sanctioned and released by the Govt. of Odisha. The Principal is also requested to visit the R&B office and discuss the matter personally with the Superintending Engineer, R&B, Panikoli. The Chairperson, Vyasagar Municipality shall be contacted for construction of the approach roads to the hostels.

(Action: Principal, Head of the Construction Committee and Co-ordinator, IDP)

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6. The Cash Books of +2, +3 and PG shall be maintained on daily basis and e-accounts shall be updated in the e-accounts module of the college regularly. If not done, then the salary of the Accountant and the DEO concerned shall be held up.

(Action: Accountant, DEO concerned for e-accounts of the college)

7. Reminder shall be sent to the Department of Higher Education, Govt of Odisha for approval of the nomination of the name of Sri Shiv Kumar to the Governing Body.

(Action: Principal and the Administrative Bursar)

8. Compliance on the written submissions submitted by Sri Hemanta Kumar Rout, Ex-Principal and DR (Mrs) Pramodini Chakra, Ex-Reader in English and Ex-Superintendent, East Ladies Hostel, Sri Keshab Chandra Khuntia, Ex-Accountant for audit recovery shall be prepared by the Accounts Section and submitted to the Principal for transmission to the President, G B within a week.

(Action: Accounts Bursar and Accountant)

9. The Superintendent of Police, Jajpur and IIC, Model Police Station, Jajpur Road shall be contacted by the Principal himself personally with Sri D K Rout, Associate Administrative Bursar by 06.12.2023 for the status of the FIR lodged in EOW and obtain the FIR Copy from Police and report compliance to the President, G B.

(Action: Principal and Sri D K Rout, Associate Administrative Bursar.)

10. A report on the service details of the teaching and non-teaching staff under management payment shall be prepared and submitted before the next Governing Body meeting for further course of action, failing which responsibility shall be fixed on the persons responsible for delay or inaction in this regard. The report thus prepared shall be submitted to the President, G B within 7 days' time.

(Action: Principal, Administrative Bursar and Sri Amulaya Krushna Padhi, Reader in Sanskrit and Ex-Administrative Bursar)

11. The Lectures of Vyasa Lecture second series shall be published by the Prof. in Charge of Vyasa Lecture series for this academic session within 15 days. For non-publication of the same in time, the salary of the Prof. in Charge will be held up for the month of December, 2023.

(Action: Capt. Purna Chandra Swain, Prof. in Charge of Vyasa Lecture Series)

12. The principal amount received for B.Voc. courses from UGC shall be refunded to ugc within 7 days' time maximum. Then the interest amount will be properly calculated and the interest accrued for the deposit of the same amount in the bank shall be refunded.

(Action: Sri G C Mallick, Prof. in Charge of UGC, Accounts Bursar and Accountant)



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13. Reminder shall be sent to the Department of Higher Education, Govt. Odisha for filling of vacant DP posts in different subjects by sponsoring SSB candidates. Another request letter shall be sent to the HE for filling vacant Non-teaching DP posts separately.

(Action: Principal and Sri Ajaya Kumar Mahakud, Administrative Bursar)

14. After submission of compliance on the written submission of Sri Hemanta Kumar Rout, Dr (Mrs) Pramodini Chakra and Sri Keshab Chandra Khuntiaby th Accounts Section and compliance on the written submission of Sri Jiban Bandhu Dass, Sri Manas Ranjan Nayak, Sri Upendra Kumar Swain and Sri Susanta Kumar Samalby the Establishment Section to the President G B, inquiry/action against them shall be decided.

(Action: Principal, Accounts Bursar, Accountant, Administrative Bursar and the Head Clerk)

15. As per the letter of the Department of Higher Education, Govt. Of Odisha and settlement of the audit paras by the Department, the deduction of Rs 20,000/- per month from the monthly salary of Dr (Mrs) Diptimayee Das, Reader in Odia and Ex-Superintendent, West Ladies Hostel through HRMS is stopped from December, 2023 and the excess amount already deducted from her salary towards audit recovery shall be refunded to her after deducting the recoverable amount from the total amount deducted till November 2023. The departmental proceeding drawn against her for audit recovery shall also be dropped.

(Actin: Principal, Accounts Bursar, Administrative Bursar, Head Clerk)

16. Sri Bibekananda Jena, Lecturer in Mathematics is assigned the duty as Prof. in Charge and coordinator of Legal matters. He will contact the advocates and coordinate all court cases and pursue legal matters.

(Action: Sri Bibekananda Jena, Lecturer in Mathematics)

17. Fresh advertisements shall be made in the newspaper, at least one leading Odia daily for walk in interview and selection for engagement of Guest Faculties in Hindi(1), English(02) and Sociology(1) on contractual basis with Rs 400/ per class subject to maximum of Rs 12,500/ per month. This rate of remuneration shall also be applicable to all other Guest faculties engaged previously in other subjects simultaneously at the time payment to the new Guest Faculties. Another DEO will be engaged from the merit list already prepared earlier on the basis of merit.

(Action: Principal, Academic Bursar and Administrative Bursar)

18. Payment of bills of Rs 2, 58, 818/- of Stuti Technology shall be made after post facto approval of the President, GB. A detail report along with all relevant records and papers shall be submitted to the President for his approval.

(Action: Sri Prasanta Kumar Sahoo, Head of Purchase Committee and Accounts Bursar)

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Principal 02.10.24

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19. All the old answer books and other irrelevant papers from the session 2012 - 13 to 2019-2020 of the Autonomous Examination Section and old SAMS application forms with documents upto 2019-2020 stored in SAMS shall be disposed of as per the guidelines of the Govt. and a committee shall be constituted for the purpose by the Principal in consultation with the President, G B.

(Action: Principal, Controller of Examinations and Admission in charges of +2 and +3)

20. The joining of Sri Dillip Kumar Mohanty as Principal I/C w.e.f. 12.10.2023 is approved.

21. The salary of Sri Upendra Kumar Swain for the period of his suspension which is treated as duty after revocation of his suspension order by the Department of Higher Education, Govt. of Odisha shall be released after receiving the absent statement from the RDE, Bhubaneswar which was the headquarter of Sri Swain during the period of his suspension. The departmental proceeding already drawn against him under Rule 22 of Odisha Education rules , 1974 will continue as per rules.

(Action: Principal, Administrative Bursar and Accounts Bursar)

22. The case filed by Sri Keshab Chandra Khuntia in the Hon'ble High Court challenging the Departmental proceeding framed against him for recovery as per the audit report shall be challenged in the court by filing counter. All such cases shall be challenged in the court by engaging advocate for counter.

(Action: Principal, Prof. in charge of legal matters and Accounts Bursar)

23. The opening of NCC as a general elective for this academic session is postponed till clear cut guidelines from the Department of Higher Education, Govt of Odisha /Utkal University, Vani Vihar and approval of the statutory bodies such as Board of Studies and Academic Council of the college.

(Action: Principal, Academic Bursar)

24. The requirements /renovation work for NAAC reaccreditation shall be done before the visit of the NAAC peer team to the college. Specific proposals and estimate for the same will be prepared within a month and submitted thereafter to the President for his approval. After approval of the President purchase shall be made by the Purchase committee following due procedure and civil/electrical work will be done by appropriate govt. agencies. The preparation of SSR for the NAAC reaccreditation shall be complete by the end of this month and it will be uploaded in the college website as per rules and the IQA will also be submitted by the end of December 2023.

(Action: Principal, NAAC SSR Team Coordinator, Chief Editor of NAAC SSR Editorial Board and Coordinator, IQAC)

25. For online application for renewal of Autonomy, the deposit of Rs 50,000/- to be made as per UGC guidelines is approved.

(Action: Principal, Head of Autonomous Renewal Team, and Accounts Bursar)

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26. The proposal for repair of the staff quarter no.1 and college Guest House is approved. The expenditure of Rs 17,000/- already made for the repair work of the Psychology Seminar Room, staff quarter and boundary wall is approved. The repair works which have already started before the letter No. 49527/HE, dt. 14.11.2023 shall be completed by the college construction committee and permission accorded for payment of the expenditure already incurred so far and to be made as per the estimate prepared before the commencement of the said works.

(Action: Principal, Head of the construction Committee and Accounts Bursar)

27. The proposal for renovation of the college staff common room with installation of LED TV and computer facility with internet/Wi-Fi connectivity and purchase of minimum 50 good quality chairs for the staff common room is approved. The purchase and renovation works shall be made following due procedure.

(Action: Principal, Prof-in-charge of Staff Common Room, Head of Purchase team and Accounts Bursar)

28. The proposal for sanction of Rs 5,00,000/- for Purchase books in different subjects for the college and seminar Library is approved. Rs. 20 thousand minimum for each departments for UG Books and Rs. 50 thousand for each department for PG books shall be made.

(Action: Prof. in Charge of College Library, Chairman P G Council and Accounts Bursar)

29. The District Collector, R&B authority will be requested for commencement of the construction work of the new Arts Block , new Science Block and 100 seated OBC Boys Hostel and for early utilisation of the grants under 5T schemes for higher secondary wing and degree wings. The Principal will personally pursue the matter.

(Action: Principal, Administrative Bursar and chairman, Supervision Committee)

30. The Chairperson of Vyasanagar Municipality will be requested for widening of the college main road and black topping of the same and new approach roads to the Hostels.

(Action: Principal and Head of the Construction Committee)

31. Approval is accorded for preparation of the demand registers of students and payment gate way online by Versatile Technology Pvt. Ltd., Bhubaneswar. An Agreement shall be signed between the college authority and Versatile agency for the same.

(Action: Principal, Accounts Bursar and Associate Accounts Bursars for demand and collections)

32. The budget for the NUA-O schemes as per the govt. guidelines is approved.

(Action: Principal, Accounts Bursar, Nodal Officers and Heads of various committees)

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33. Payments will be made to the advocates, Sri Sadasiv Patra and Bijay Routray engaged for various cases such as AK Mishra case, U K Swain Case, Keshab Chandra Khuntia case, Poon Pun Das and Others case, Sanjukta Sahoo case in the High Court and , Ranjan Ku Sahoo case in SET, Bhubaneswar. The Principal will make negotiation with the advocates and make payment accordingly with the approval of the President.

(Action: Principal, Prof. in charge of Legal matters and Accounts Bursar)

34. Post facto approval is accorded to the hike of the salary of management paid employees without annual increments.

(Action: Principal, Administrative Bursar and accounts Bursar)

35. Post facto approval is accorded to the engagement of DEOs and Guest Faculty in Philosophy on contractual basis

- a) Sri Santosh Kumar Behera, Guest Faculty in Philosophy
- b) Miss Smurti Rekha Dalai, DEO
- c) Sri Manas Kumar Rout, DEO

36. The management salary received by Sri Sanatan Das, Lecturer in Economics, Mrs Reena Ray, Lecturer in Chemistry, Sri Sarat Kumar Jena, Junior Clerk and Mrs Minati Sahoo, Junior Clerk over and above 100 % block grant from 01.01.2018 will be collected from them through deduction from their salary through HRMS, after due calculation and deduction of the amount already paid by them.

(Action: Principal and Accounts Bursar)

37. Since the signature of the members of the then and the President, GB apparently forged and manipulated in the resolutions of the GB dated 25.11.2017 from page No. 03 to 11 in G B Resolution Book , Vol. -06, the present GB reapproved the points no. 01, 02,09,11,12,13,15,and 16 after supersession of the entire resolution of the meeting on 25.11.2017. all other points in the said resolution points No. 03,04,05,06,07,08,10,14and 17 stand superseded.

38. The Governing Body expressed its serious displeasure over the progress of the work of the Botanical Garden. The Head of the Department of Botany is directed to meet the authorities of Soil Conservation and Horticulture to develop the Garden into a full-fledged Garden by 10th December, 2023 and take steps as per their advices. The Botanical Garden must be complete before the visit of the NAAC peer team to the college.

(Action: Sri Pravat Kumar Swain, HoD, Department of Botany)

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The meeting ended with thanks to the chair and all members present.

[Signature]
Principal-Cum-Secretary
Vyasagar (Auto.) College
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[Signature]
President (G.B.)
Vyasagar (Auto.) College
Jaipur Road

[Signature]
Principal
V.N. (Auto.) College
Jaipur Road