

OFFICE OF THE PRINCIPAL, V.N. (AUTO.) COLLEGE, JAJPUR ROAD

OFFICE ORDER NO. _____ / DATE- _____

PROCEEDINGS OF THE MEETING OF THE RESIDENTIAL COMMITTEE

V.N. (AUTO.) COLLEGE, JAJPUR ROAD

30th MARCH 2024

RESOLUTIONS-2024

A meeting of the Residential Committee was held under the chairmanship of the Principal, Sri Himansu Sekhar Dwivedy, Reader in English in the Principal's office chamber at 3.30 PM on 30th March 2024 (Tuesday) regarding the Staff quarter allotment issues and hostel matters. At the outset, the Principal welcomed all the members of the committee present in the meeting. The following members of the committee were present in the meeting.

Members present:

1. Dr. (Mrs.) Poonpun Das, Lecturer in Zoology & Warden, chairperson of the committee.
2. Dr. Dasaratha Sahu, Lecturer in Chemistry & Account Bursar.
3. Sri Amulya Krushna Padhi, Lecturer in Sanskrit & Academic Bursar.
4. Dr. (Mrs.) Chirasmitha Mishra, Lecturer in Zoology & Superintendent of East Ladies Hostel.
5. Ms. Pravasini Guin, Lecturer in Odia & Deputy-Superintendent of East Ladies Hostel.
6. Mrs. Pramodini Tarai, Lecturer in Economics & Superintendent of West Ladies Hostel.
7. Mrs. Mousumi Mishra, Lecturer in Psychology & Deputy-Superintendent of West Ladies Hostel.
8. Mr. Sanatan Das, Lecturer in Economics & Superintendent of Boys' Hostel.
9. Dr. Golak Bihari Mahakud, Lecturer in political Science & Deputy-Superintendent of Boys' Hostel.
10. Sri Radhika Ranjan Kanungo, Lecturer in Physics & Superintendent of new Boy's Hostel.
11. Sri Ajaya Kumar Panda, Lecturer in Sanskrit & Deputy-Superintendent of new Boy's Hostel

After thread bare discussions on the agenda the following resolutions were made in the meeting:

1. That, as per Office Order No. 1069, dated 20.03.2024, Sri Sashikanta Lenka, Lecturer in Commerce is hereby allowed to stay with his family in the ground floor of the College guest house (Principal's quarter) temporarily for 1 month only (from 19.03.24 to 18.04.24). After one month no extension is allowed. Just after completion of 1 month he will handover the keys to the Warden & Chairman of the Residential Committee positively. This is a purely temporary permission. During his stay in the said quarter he has to pay the usual quarter rent (Rs. 2300/-), water charges of (Rs. 200/-) per month & electricity charges @ Rs.6.50/- per unit for consumption of electricity as per the actual meter reading for the said period of stay.

If he does not deposit the charges as stated above, the same amount will be deducted from his monthly salary. If he does not vacate the quarter & handover the keys immediately after completion of 1 month, the charges as stated above will be double & his salary will be held up & action will be taken against him as per rules.

Hence it is unanimously resolve that since Sri Lenka did not vacate the said quarter till date in violation of the aforesaid office order, it is unanimously reserved to withhold his monthly salary from April 2024 till he vacates the said quarter in his possession now. It is recommended to initiate disciplinary action against him for dis-obedience & violation of the office order. In consonance with office order allowing him to stay in the quarter temporarily for 1 month, he is directed to pay double the amount of the rent fixed along with water charges & electric bill for the period of overstay.

2. Resolved that during Summer Vacations and Durga Puja holidays Rs. 150/- per day shall be paid to the watchman towards fooding in addition to his normal monthly remuneration for the period.
3. Resolved that rent @ Rs. 3000/- per month shall be collected from the occupants staff mess rooms along with Rs. 200/- minimum per month towards electricity charges without any kind of electric heater, AC, Computers, Refrigerator, Water/Air Cooler & other such electric appliances without installation of electric sub meters or actual amount as per meter reading @ Rs. 6.50/- per unit. The electric sub meter shall be installed in the rooms by the occupants at their own cost from the month of April 2024.

Principal

V.N (Auto.) College, Jajpur Road

Memo No. 1565 (12) Date- 30-04-24

Copy to Office Order Book/ Principal's guard file/ Administrative Bursar/ Academic Bursar/ Accounts Bursar/ Hostel Warden/ Superintendents, All Hostel / Residential file/ IQAC/ College Website for information & necessary action.

Principal

V.N (Auto.) College, Jajpur Road