

VYASANAGAR AUTONOMOUS COLLEGE, JAIPUR ROAD, JAIPUR

GOVERNING BODY MEETING

DATED : 01.12.2022

A meeting of the Governing Body of Vyasaganar Autonomous College, Jaipur Road was held in the Principal's Office at 3.30 PM on 01.12.2022 under the Chairmanship of Sri Pradeep Kumar Biswal, President G. B. and the following members remained present and participated in the deliberations.

Members Present :

1. Sri Pradeep Kumar Biswal, (President)

[Signature]
1/12/22

2. Sri Tarun Kumar Das, (Member)

Tarun Das
1/12/2022

3. Mrs Sarojini Bal, (Member)

Sarojini Bal
1/12/22

4. Dr Debadatta Satapathy, Member
(Deputy Director, RDE, Bhubaneswar)

DD
01.12.2022

5. Smt. Mamata Samal, (Member)

Mamata Samal
01.12.2022

6. Sri Upendra Kumar Swain , (Principal-cum-Secretary, Ex-Officio)

[Signature]
1.12.22

All the resolutions taken by the Governing Body in its previous meeting on dated 28.10.2022 were read out and confirmed unanimously.

1. The action taken reports of the resolutions of G B meetings on 28.10.2022 were discussed thread bare and approved.

A team of representatives of Vyasanagar Citizens Forum led by Dr. Hemanta Kishore Sahu met the Governing Body and submitted a charter of demands including disciplinary action against indiscipline employees, action against the contractor of the Indoor Stadium, Audit Recovery, revoking of order of withdrawal of Grant-in-Aid of three teachers, action against the intruders, verification of pending cases and release of Grant-in-Aid, sanction of pension of retired Principal, S. M. Das, filling of vacant teaching posts by SSB candidates, renewal of NAAC Accreditation, development of Academic Ambience, opening of new subjects in P. G., etc. President, G. B. explained to them various problems of the college and the steps taken by the Governing Body to resolve different issues. The delegation expressed their satisfaction over the modus operandi of the Governing Body and they expressed their solidarity with the Governing Body for the reforms being undertaken for the development of the college. The Governing Body also unanimously thanked the delegation for their positive support.

In spite of telephonic request, the representatives of the Alumni Association who sought time for an interaction with the Governing Body, did not turn up. The Governing Body unanimously expressed their displeasure about the nonresponse and actions of the Association in the recent past in raising agitation against the college authorities on internal administrative matters and trying to tarnish the image of the college through mass and social media.

2. Resolved that the actual excess expenditure incurred towards deposit of EPF subscriptions and electricity dues in comparison to the budgetary provision for those financial years and actual payments made to the legal retainers for different court cases for various purposes which were not provided in the approved budgets for the financial years 2021-22 and 2022-23 shall be placed before the President, GB for confirmation.

(Action: Accounts Bursar and Prof. in Charge of EPF)

3. Resolved that the collection made through SBI online shall be transferred to flexi accounts of +2, +3 and PG separately by 15th of the succeeding month positively to facilitate the updation of CAPA. The e-accounts module may be modified in the same light. This must be completed within 15 days and compliance be submitted to the President, GB.

(Action: Accounts Bursar and CAPA Team)

4. The CAPA team is allowed extension of time upto 15th December for completion of CAPA updation up to October 2022, failing which the salary of Sri Pravat Kumar Swain, Reader in Botany and CAPA Team Head, Dr Ramesh Chandra

Samal, member of CAPA Team and Sri Pradeep Kumar Biswal, the Accountant for the month of December, 2022 shall be held up until satisfactory completion of CAPA work. Their salary for the month of November, 2022 will be released as usual.

(Action: Sri Pravat Kumar Swain, Dr Ramesh Chandra Samal, and Sri Pradeep Kumar Biswal)

5. Resolved that advertisement for engagement of Guest faculty in Hindi should be made within a week. Preference should be given to retired faculty in the subject.

(Action: Principal, Administrative Bursar and Academic Bursar)

6. It is observed that e-accounts and e-library modules are not used properly in spite of hands on training imparted to all concerned. E-library shall be fully functional and e-accounts data of +2, +3, PG, IDP, Auto. Exam. Cell, all hostels shall be updated completely by 15th December, 2022 and it must be maintained daily, failing which salary of all concerned for December, 2022 will be held up till satisfactory completion of the work and regular use of the module. They will intimate the completion of the works directly to the President, GB under intimation to the Principal.

(Action: Accounts Bursar, Accountant, IDP coordinator, Controller of Examinations, Hostel superintendents, Prof-in-charge of Library and Librarian)

7. Resolved that the Superintending Engineer, Panikoili (R&B) Division, Panikoili, Jajpur is sent a reminder to expedite the work of construction and take up the construction of boundary wall work under infrastructure grant of Rs 85 lakhs and 15 lakhs respectively.

(Action: Principal and Head of the Construction Committee)

8. Resolved that show cause notices are issued to all employees (retired, transferred and existing) against whom audit recovery has been suggested by Special audit in Special Audit Report 01/AR/2021-2022 for the period from 01.02.2016 to 31.05.2019 within by 15.12.2022 and compliance shall be submitted to the President, GB in file.

(Action: Principal, Accounts Bursar and Accountant)

9. Resolved that the college Magazine 'Vyasashree' for the Academic Session 2022-23 will be published latest by 15th January 2023 positively, failing which action deemed proper shall be taken against the members of the Editorial Board.

(Action: Chief Editor, College Magazine and other Members of the Board.)

10. The order of suspension of Sri Santosh Kumar Rath, Reader in Physics was approved and confirmed. Departmental Proceedings shall be initiated against him.

(Action: Principal and Administrative Bursar)

11. Resolved to initiate departmental proceedings against Dr Ramesh Chandra Samal, Reader in Commerce and Dr Diptimayee Das, Reader in Odia and also those retired and transferred employees of this college against whom audit recovery has been suggested by audit party in Special Audit Report 04/IAR/2019 .

(Action: Principal and Administrative Bursar)

12. Post facto approval of expenditure of Rs 2,93,330.00 for renovation and repair works (Toilets, water pipe wiring for staff quarters and college guest house, roof grading and ceiling plaster of Science Block and Arts Block, damaged Boundary wall on eastern side, concrete cement flooring of the ground between the Outer pandal and staff Parking Place.etc.), **Rs 54,457.00** for purchase of Fans, Rack, Almira and furniture, **Rs 88,736.00** for purchase of office chairs, tables, computer tables and **Rs 1,00,300** for purchase of computer software for e-accounts was accorded.
13. Post facto approval was accorded for collection of examination fees from +2 2nd year students' offline and deposit of the Council share SBI Collect and deposit the balance amount in the college account.
14. The newly constructed Academic Building, 50 seated Girls' Hostel and 50 seated Boys' Hostel under OHEPEE scheme will be inaugurated after these buildings are handed over to college by the R&B division, Panikoli. A letter of request may be sent to the office of the SE, Panikoli (R &B) Division in this light.

(Action: Principal)

15. Preferably Retired faculty will be engaged as Guest faculty in English. In case of non-availability of retired persons others may be considered.

(Action: Principal and Administrative Bursar)

16. Departmental proceedings will be initiated against Sri Hemanta Kumar Rout, Ex-Principal, Sri Keshab Chandra Khuntia, Ex-accountant for audit recovery and Dr Pramodini Chakra, Ex-Reader in English for recovery of UGC travel Grant.
(Action: Principal, Administrative Bursar, Accounts Bursar and Prof in charge of UGC)

17. The Superintendent of Police, Jajpur may be contacted about the FIR lodged against persons held responsible by audit for recovery/embezzlement of funds.

(Action: Principal)

18. Reminder be made to RDE, Bhubaneswar for action against Sri J B Dass, Lecturer in Zoology.

(Action: Principal)



19. Sri J B Dass, Lecturer in Zoology posted newspaper clips on Satyagraha and Dharana by ex-students and outsiders in the college campus in the International Webinar whatsapp group of the Department of Zoology and thereby evidently instigating them to do such anti institutional activities. By such posting he tarnished the image and reputation of the college in the international circle. He is reportedly involved in student unrest and indiscipline in college. Earlier allegations have been made against him for his involvement in private tuition, showing favour to students in examination and evaluation of papers, manipulation of records for availing grant in aid and other such activities. After threadbare discussion it was unanimously resolved to place him under suspension on the same day instantly. The Principal is empowered to issue him suspension order forthwith pending initiation of disciplinary proceedings and on allegations of deliberate mischief, misconduct and act of indiscipline since his continuance is detrimental to the institution.

(Action: Principal)

20. Resolved that lesson plans and progress registers shall be maintained properly daily by teachers concerned and those will be verified and signed by the Heads of Department every week and finally Principal will verify and countersign every month.

(Action: Principal and all HoDs concerned)

21. Language Lab shall be made functional for students.

(Action: Prof. in Charge, Language Lab)

22. Solar panels shall be installed as alternative source of energy and to make the college energy efficient.

(Action: Principal)

23. Sri Souravamoy Das, Ex-Principal and Sri Suranjan Panda, Ex-Reader in Economics may be requested as experts for preparation of SSR for NAAC and peer team visit to college. A core team is constituted to visit other reputed autonomous colleges for first hand idea for Preparation of SSR and to be ready for NAAC team visit.

(Action: Principal, Coordination of NAAC team and Co-ordinator of IQAC)

24. Special library cards shall be prepared and distributed to the students for successful running of e-library. This must be completed by end of December positively. Dr Sujata Otta, Reader in Chemistry and Prof. in Charge of Library is entrusted the responsibility and she is directed to complete the task within the deadline.

(Action: Prof. in charge of college Library and Librarian)



25. Proposals for lab equipment be made to the government of Odisha again.

(Action: Accounts Bursar and Academic Bursar)

26. The local Tahasildar and District Administration be contacted and discussion be made to resolve the land issue of the college. Sri Amulya Krushna Padhi, Reader in Sanskrit and Administrative Bursar is instructed to pursue the matter with the local Tahasildar fortnightly and apprise the progress to the President, GB under intimation to the Principal

(Action: Principal and Administrative Bursar)

27. Sri Dillip Kumar Mohanty, Reader in Political Science is nominated to the college Governing Body as staff representative.

28. Mrs Mamata Samal expressed her grievance regarding her seniority and she has been asked to put her grievance in writing for consideration by GB as per the guidelines of the Govt.

29. It is unanimously decided to conduct reviews of performance of an employee on completion of his/her 30 years of qualifying service or attaining 50 years of age and on his attaining 55 years of age quarterly every year to weed out employees of doubtful integrity or inefficiency from this college to ensure efficiency in work and administration, as provided in the proviso to clause (a) of Rule 71 of Odisha Service Code and in pursuance of the instructions issued vide letter no 27037/Gen, dated 24.09.2019 of GA & PG Department, Govt. of Odisha.

(Action: Principal)

30. The performance of the Autonomous Examination Cell be reviewed by the Principal on the face of allegations of mismanagement and report be placed before the President within fifteen (15) days.

(Action: Principal)

31. The Academic calendar for this academic session be prepared immediately and notified for the students and staff. It must be uploaded in the college website and IQAR.

(Action: Academic Bursar)

32. Biometric attendance must be strictly adhered and followed scrupulously as per Govt. instructions. Disciplinary action must be taken against erring staff.

(Action Principal and Administrative Bursar)

33. It is reported that cash books, demand registers and DCRs are not maintained properly and on daily basis. All these must be done regularly daily.

(Action: Accounts Bursar, Accountant and Profs. In charge of demand and collections)

34. Profs in charge of class supervision must supervise classes regularly and submit report to the principal for action.

(Action: Profs. In Charge of class supervision)



35. Seminars and conferences, etc may be organised at regular intervals by all departments and maintain proper records for future reference. The proctorial system is strictly followed as per govt. guidelines.

(Action: All HoDs)

36. All hostel matters and irregularities in hostels be dealt with by the Principal and the Hostel Warden.

(Action: Principal and Hostel Warden)

37. The performance of security personnel may be reviewed and replaced by better ones through registered service providers/agency, if found unsatisfactory.

(Action: Principal and Prof. in charge of security)

38. College canteen must be made functional for students and staff.

(Action: Prof in charge of College canteen)

39. Two additional DEOs with sound computer knowledge shall be appointed against the remuneration paid to the DEOs presently working in SAMS in addition to their normal college duties.

(Action: Principal)

40. Consequent upon the supersession of the G B resolution dated 25.11.2016, the genuine resolutions contained therein be placed before the next GB meeting for fresh approval with effect from that day.

(Action: Principal)

The meeting ended with thanks to the president and all members present.

Date-01.12.2022


President, GB

President (G.B.)

Vyasanagar (Auto.) College
Japur Road