

OFFICE OF THE PRINCIPAL, V. N. (AUTO.) COLLEGE, JAJPUR ROAD

OFFICE NOTICE NO. _____ / DATE _____

All the Staff Member (Both Teaching and Non-teaching) are requested to submit Filled Format and a Passport Size Photo to Sri Sarat Kumar Jena, Junior Clerk on or before **31.10.2025** for their Identity Card.

1. Name –
2. Designation –
3. Deptt. / Section –
4. Date of Birth –
5. Blood Group –
6. Date of Superannuation –

Principal
V. N. (Auto.) College, Jajpur Road

Memo No. 2612 (8) / Date 29.10.25

Copy to Guard file / Principal's Guard file / Staff Common Room / Non-Teaching Guard file / Head Clerk / Adm. Section / IQAC / College Website for information and necessary action.

Principal
V. N. (Auto.) College, Jajpur Road