

05010111

OFFICE OF THE PRINCIPAL, V.N.(AUTO.) COLLEGE, JAJPUR ROAD

OFFICE ORDER NO. _____ / DATE _____

In continuation to this Office Order No. 1258/ dated 09.04.2024, all concerned are hereby again reminded of submitting the status report of the work/assignment given to them as per the resolution of the last GB meeting and extra-curricular & co-curricular activities assigned to the teaching members for this academic session, although the last date of submission was 15th April 2024.

This is for information of all concerned that the resolution of the last GB meeting has already been published in the college website. Therefore, all members of staff concerned are hereby requested to see the resolution of G.B. in the College website & submit the action taken report of their concern in writing to the undersigned on or before 2nd May, 2024 positively for preparation of the final ATR for placement in the G.B. meeting, failing which defaulters will be held responsible for negligence/delay in implementation of the said resolution and action deemed proper shall be taken against the defaulters.

Principal
V.N. (Auto.) College, Jajpur Road

Memo No. _____ / Date- _____
Copy to President, G.B for information.

Principal
V.N. (Auto.) College, Jajpur Road

Memo No. 1521 (21) / Date- 30-04-24

Copy to Office Guard File/ Principal's Guard File/ Establishment Section/ Administrative Bursar/ Academic Bursar/ Accounts Bursar/ Staff Common Room/ Non-Teaching Guard File/ Accounts Section/ Academic Section/ College Library/ Study Center/ +2 Exam Section/ Auto. Exam Section/ CAPA Head/ IQAC/ NAAC Co-Ordinator/ IDP Co-Ordinator/ Autonomous Renewal Committee Head/ Purchase Committee Head/ College Website for information & necessary action.

Principal
V.N. (Auto.) College, Jajpur Road
Handwritten signature and date: 30/04/24